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| Originated by: RLW | Date approved: | Revision No: | Filed: Shared drive |
| **Meeting Title** | **Torquay Town Deal Project Board Meeting** | | |
| **Date/Time** | 6th December 2024 | | |
| **Venue** | Board Room, Torquay Town Hall/Teams | | |
| **Attendees** | Vince Flower (VF) – Chair  Cllr Steve Darling MP (SD) – Vice Chair  Chris Bartlett (CB)  Cllr Chris Lewis (CL)  Susie Colley (SC)  Emma Falconer (EF)  David Carter (DC)  Tracey Cabache (TC)  Laurence Frewin (LF)  Jim Parker (JP)  Callum McGinnis (CM)  Andrew Robertson (AR)  George Helmore (GH)  Rebecca Woolley (RLW) Minutes | | |
| **Apologies** | Julie Brandon (JB)  Jack Thompson (JT) | | |

# MINUTES

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| **1.** | **Welcome & Apologies:** | **ACTION** |
| **1.1** | VF welcomed everyone to the meeting and apologies were noted.  Minutes from 4th Oct 24 approved by all. No comments noted. |  |

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| **2.** | **Declaration of Interest** | **ACTION** |
| **2.1** | There were no new Declarations of Interest. |  |

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| **3.** | **Gifts & Hospitality Register** | **ACTION** |
| **3.1** | There were no items to record on the Gifts & Hospitality Register. |  |

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| **4.** | **Minutes of previous meeting** | **ACTION** |
| **4.1** | **Closed**  TC added that we are missing an opportunity to display the vision on the windows. EF confirmed that new ‘vinyls’ are being planned. It was asked of South Devon College students could be involved, if the funding can be found. LF confirmed they could.  VF reiterated that if progress will not be made for 12-18m then we need to improve the way it looks.  EF confirmed that a discussion will be held to identify some funding and progress the works.  *06/12 see 5.21* |  |
| **4.2** | **Carry Forward**  JB asked if any funding could be available to tidy up Fleet Street?  CB will report progress on discussions around vired funding and see if any can be identified. | **DC** |

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| **5.** | **Highlight Report** | **ACTION** |
| **5.1** | CL said it should be recognised that this was a difficult project with many unforeseen issues that have been overcome. The project team have done well in difficult circumstances. |  |
| **5.2** | VF asked when the lessons will be shared? DC reported these should be available in April 2025. | **DC** |
| **5.3** | VF thanked the Community Boards for their valued input. |  |
| **5.4** | JP asked that for all future schemes, the role of the boards needs to be clarified, and flow of full and correct information is essential. |  |
| **5.5** | The traffic lights are being tested now, VF asked if they would be complete and working prior to the Christmas period? CB said that this has not been confirmed yet.  ***[Post Meeting Note – the TL’s were set to work before Christmas]*** |  |
| **5.6** | Union Square  DC reported that the teams are working on progressing this scheme. |  |
| **5.7** | EF said that engagement events are on-going. 200+ people have visited the webpage, and 150 online responses have been received and are being reviewed. |  |
| **5.8** | Strand Land Assembly (Debenhams) |  |
| **5.9** | Pavilion  TC asked if the group ‘Save TQ Pav’ have been contacted and update, DC confirmed that they have. |  |
| **5.10** | TC asked that once the hoarding has been removed, can displays of the expected plans be put up to help promote the project? EF confirmed there will be displays including QR links to multi-media pages sharing the project. |  |

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| **6.** | **AOB** | **ACTION** |
| **6.1** | SD reported that the bay of lights tunnel in the gardens is too close to the road, EF will contact the contractor and get this addressed. |  |
| **6.2** | VF thanked all for attending. We are making progress and look forward to seeing everyone in the new year. |  |

Minutes recorded by: Rebecca Woolley

Next Torquay Town Deal Board meeting**:**

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| 07 February 2025 |
| 11 April 2025 |
| 13 June 2025 |
| 15 August 2025 |
| 17 October 2025 |
| 19 December 2025 |