

# Libraries Fees and Charges

<http://www.torbay.gov.uk/libraries/>

Chargeable Activities		£ Charges 2016/17  Inc VAT	£ Proposed 2017/18  Inc VAT
Adults: Overdue Books & Audio Books per item per day	To a maximum charge of £3.24	0.18	0.18
Over 65's: Overdue Books per item per day	To a maximum charge of £1.80	0.10	0.10
Over 65's: Overdue Audio Books per item per day	To a maximum charge of £1.80	0.10	0.10
16/17 years: Overdue Books per item per day	To a maximum charge of £1.08	0.06	0.06
16/17 years: Overdue Audio Books per item per day	To a maximum charge of £1.08	0.06	0.06
Charge for final reminder letter		1.00	1.00
Hire of music CD's per week	To a maximum charge of £2.88	0.50	0.50
Hire of language courses per 3 weeks		1.00	1.00
Language course: Overdue charges Per day	To a maximum of £3.60	0.16	0.16
<b>Hire of DVD</b>			
Yellow Band: Per week		2.60	2.60
Yellow Band: Overdue charge per day	To a maximum of £6.00	0.50	0.50
Blue Band: Per week		2.00	2.00
Blue Band: Overdue charge per day	To a maximum of £4.80	0.40	0.40
White Band: One week only		FOC	FOC
White Band: Overdue charge per day	To a maximum of £1.80	0.16	0.16
Music Sets & Playsets	(Joint arrangement with Devon & Plymouth libraries)	Postage fees to be levied	Postage fees to be levied
<b>Use of Library Computers</b>			
Members - First Hr		FOC	FOC
Members - Extra time (per half hour)		1.00	1.00
Non-members (per half hour)		1.00	1.00
<b>Use of Fax machine</b>			
Transmission within UK - First page		1.00	1.00
Transmission within UK - Subsequent pages (each)		0.75	0.75

Transmission outside UK - First Page		<b>1.50</b>	<b>1.50</b>
Transmission outside UK - Subsequent pages (each)		<b>1.00</b>	<b>1.00</b>
Printed Receipts (per page)		<b>0.50</b>	<b>0.50</b>
<b>Photocopies &amp; Printouts</b>			
A4 Black & White per copy		<b>0.10</b>	<b>0.10</b>
A3 Black & White per copy		<b>0.20</b>	<b>0.20</b>
A4 Colour per copy	(where available)	<b>0.50</b>	<b>0.50</b>
A3 Colour per copy	(where available)	<b>0.75</b>	<b>0.75</b>

<b>Reproduction</b>		£	£
		<b>Current 2016/17 Inc VAT</b>	<b>Proposed 2017/18 Inc VAT</b>
A4 Laser Copies		1.50	1.50
A3 Laser Copies		3.00	3.00
A4 Laminated Copies		3.00	3.00
A3 Laminated Copies		4.50	4.50
A4 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	2.00	2.00
A3 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	3.00	3.00
Digital Scans (Staff Scanning & emailing of image)		5.00	5.00
Digital Scans (Staff scanning image & download to CD/DVD)		6.00	6.00
Digital Copies for slide shows: Per image		5.00	5.00

<b>Royalty Fees &amp; Charges</b>		£	£
		<b>Current 2016/17 Inc VAT</b>	<b>Proposed 2017/18 Inc VAT</b>
Illustration in book		16.80	17.40
Small reproductions	(e.g. Postcards, greeting cards, book jackets)	48.00	49.20
Large reproductions	(e.g. Posters, Prints, advertisements)	90.00	92.40
Photographic blow-ups	(For interior decoration)	60.00	62.40
Television, Video, Film strips, Slides		60.00	62.40
Digitised images for use CD-ROMS, networks & the internet		60.00	62.40

*The above fees are for the UK rights for a single use of one black and white image or for a regional broadcast. For colour reproduction the above fee is doubled. World rights, national broadcasts: above fee to be doubled again. Repeat showings, new additions, above to be halved. Requests for reproduction rights should be made in writing to the Head of Libraries, Torquay Library, Lymington Road, Torquay, TQ1 3DT (who will have discretion in exercising these charges).*

<b>Reservation charges</b>	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Adult: Items in stock or on order in Torbay	0.60	0.60
Child: Items in stock or on order in Torbay	FOC	FOC
Adult: Items ordered from other authorities	4.00	4.00
Child: Items ordered from other authorities	N/A	N/A
Renewal	2.20	2.20

<b>Hire of meeting rooms</b>	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Torquay Library - Profit making organisation learning centre	14.75	15.00
Torquay Library - Non Profit making organisation learning centre	7.60	8.00
Torquay Library - Profit making organisation Interview room	9.70	10.00
Torquay Library - Non Profit making organisation Interview room	5.60	5.60
Brixham Library Room Hire & Laptops - Profit making organisation	11.70	12.00
Brixham Library Room Hire & Laptops - Non Profit making organisation	7.10	7.50
Weekday: Surcharge for hire outside library opening hours (per hr or part)	20.00	21.00
Weekend: Surcharge for hire outside library opening hours (per hr or part thereof)	25.00	26.00