

### Children and Young People's Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
18/11/24	29	The Clerk was requested to follow up on outstanding responses from the NHS and Police.	<p>Chased 7 January 2025 and 14 February 2025.</p> <p>New Chief Executive in post for Torbay and South Devon NHS Foundation Trust, they are reviewing the request and will come back with an update soon. – Complete response circulated 17.2.25</p>
27/1/25	33	<p>That the Director of Children's Services be requested to prepare a full report on the service changes at the St Margarets and Spires Hearing Units and submit it to a future meeting of the Children and Young People's Overview and Scrutiny Sub-Board, with key lines of enquiry to include:</p> <ol style="list-style-type: none"> <li>1. please provide details of the consultation that took place in the formative stage prior to the decision being made by the Council;</li> <li>2. what were the results of this consultation for Torbay children with an Education and Health Care Plan (EHCP) carried out by the Council and did it change the proposed decision taken forward?;</li> <li>3. please provide details of any consultation which took place following this decision being made public and any action taken as a result;</li> <li>4. what alternative options were proposed to Torbay parents for their child's Special</li> </ol>	Key Lines of Enquiry and Process have been agreed waiting on confirmation of date of meeting.

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		<p>Educational Needs (SEN) provision if they did not agree with the Council's proposed EHCP delivery from September? Where would the nearest Hearing Impairment Units be if they wished their child to attend a dedicated Hearing Impairment Unit?;</p> <p>5. did the local authority consider the impact of this decision beyond children under their statutory care with an EHCP?;</p> <p>6. how many children from Torbay are currently receiving some form of support from the hearing unit both with and without an EHCP, and how are these predicted to change over the coming 5 years?;</p> <p>7. what assurance can be provided that future needs of all children in Torbay who need support with their hearing, including those with an EHCP and those without and an EHCP, will continue to be reviewed and met?;</p> <p>8. was any external advice or support sought on the proposal, if so who from and how did this inform the process?;</p> <p>9. why was the option to reduce the size of the units further or to close one and move the</p>	

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		<p>support to a single unit not considered as alternative options?;</p> <p>10. what lessons have been learned from this process?; and</p> <p>11. contextual information about the framework for SEND how it is structured and funded, what will change as a result of the decision and how can the voice of the child can be included; and</p> <p>That, in light of the letters received from St Margarets and Spires, the Democratic Services Officer be requested to arrange a briefing with Members of the Children and Young People's Overview and Scrutiny Sub-Board to discuss the issues of concern and finalise the key lines of enquiry to inform the officer's report.</p>	
	34	<p>The consultation had been shared with schools but had taken place during the summer. Schools would be invited to attend the Discovery Day (a written response would be provided on who from schools would be invited e.g. staff and children).</p> <p>1. that the Overview and Scrutiny Board notes the update and the progress made to date on the UNICEF work to be a Child Friendly Torbay; and</p>	<p>Allison Grant has provided a presentation to TAPS and TASH and have invited all schools to be more involved in the project.</p> <p>From this, 3 schools volunteered to be more involved (Mayfield School and College, Oldway Primary School and Shiphay Primary School) and engagement is developing with these schools. She will also be trying to involve more schools in the next few weeks. The children, parents and staff involved</p>

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		2. that all Councillors be encouraged to attend the training and the Discovery Day and encourage as many people as possible to attend the Discovery Day to support the UNICEF Child Friendly Programme and help the Council to achieve our 'recognition' status.	from these schools will be invited to the Discovery Day.  The Discovery Day is on 25 April 2025 and Teresa to email all Councillors to encourage attendance – circulated on 25.2.25. Teresa is in the process of agreeing a date for UNICEF Child Friendly training for all Councillors.
	35	1. that the Children and Young People's Overview and Scrutiny Sub-Board note the report as set out in Appendix 1 to the submitted report; and  2. that the Cabinet be recommended to endorse the contents of the Adopt South West Annual Report 2023-24 as set out in Appendix 1 to the submitted report.	Complete – report presented to Cabinet 18 February 2025.
	36	The Sub-Board noted the contents of the submitted report and requested a copy of the After Action Review to be circulated to them once it was available.	Complete - This was an After Action review which is slightly different to a Child Safeguarding Practice Review, which takes place under a clear statutory framework. As After Action reviews are consent based, and are not written so as to be published, I am unable to share this with Members as we do not have informed consent and the information within the review may be identifiable.
	38	1. that Beth Dallow be thanked for attending the meeting and sharing her views and the views of other care experienced young people on the review of Our Promise to You - The Torbay Pledge to cared for and care experienced	1. letter sent to Beth on 11.2.25 - complete  2. Cllr Twelves to update  3. Complete – added to the Work Programme

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		<p>children/young people and that Beth be welcome to attend future meetings;</p> <p>2. that Councillor Twelves as Strand Lead for Participation meet with Beth Dallow and other young people to help understand their views and champion this through the Corporate Parenting Board;</p> <p>3. that the revised Our Promise to You - The Torbay Pledge to cared for and care experienced children/young people be presented to a future meeting of the Board so that Members can be assured that it has been updated to reflect the views of young people and how it will be communicated and rolled out; and</p> <p>4. that in light of the importance of the role the Director of Corporate Services be requested to include responsibility as Corporate Parents in all staff job descriptions and as part of their annual appraisal to demonstrate what staff are doing to support our cared for and care experience young people.</p>	<p>4. Email sent to Matthew Fairclough-Kay 11.2.25 to consider the request.</p>
	39	That the Children and Young People's Overview and Scrutiny Board endorses the Virtual School Annual report for 2023/2024.	Complete

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	40	<ol style="list-style-type: none"> <li data-bbox="506 276 1296 786">1. that Council be recommended that the Membership of the Children and Young People's Overview and Scrutiny Sub-Board be amended to remove the Care Experienced young person and Young Person Panel Non-Voting Co-opted Member representatives from the Board but request that the Democratic Services Team Leader to work with the Participation Officers to invite representatives from the Children in Care Council, SEND Youth Forum or Young Person's Panel to participate in meetings where there are specific areas of interest to them so as to hear the voice of the children and young people at the meetings;</li> <li data-bbox="506 826 1296 970">2. that Councillor Nicolaou send an invite to Members of Children and Young People's Overview and Scrutiny Board for the event with young people on 7 February 2025; and</li> <li data-bbox="506 1010 1296 1153">3. that Members of the Sub-Board identify other groups that would want to be involved and come along to meetings of the Sub-Board and report back to a future meeting.</li> </ol>	<ol style="list-style-type: none"> <li data-bbox="1319 276 2083 451">1. Complete – this will be picked up in the report to Annual Council on 15 May 2025. Teresa Buckley has sent the current and emerging Work Programmes to the Participation Officers and is liaising with them on attendance by young people.</li> <li data-bbox="1319 491 2083 531">2. Councillor Nicolaou to provide an update.</li> <li data-bbox="1319 571 2083 611">3. Sub-Board to update.</li> </ol>